

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice PS-424**

**For:** State and County Offices

**Handling Specific LDP Correction Conditions Not Covered in 12-PS, Amend. 3**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

Software for field-by-field correction of LDP's was provided in County Release No. 479. Until modified software can be released, two LDP conditions require special handling. These conditions are when payment was by:

- EFT (direct deposit) but LDP has not been queued for transmission
- check that has not been released to the producer.

**B**

**Purpose**

This notice provides information about handling the LDP corrections in subparagraph A.

**Disposal Date**

March 1, 2003

**Distribution**

State Offices; States Offices relay to County Offices

## 2 Correcting LDP's That Have Not Been Released by the County Office

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### A

#### EFT's Pending

For the condition when an LDP payment was processed by EFT and an error is later discovered, but **before** EFT has been queued, County Offices **shall not use option "1"**, "Modify the initial LDP transaction and remove any subsequent transactions". Until the system is modified, County Offices **shall use option "2"**, "Remove the initial LDP transaction and all subsequent transactions".

Option "2" totally removes a transaction. EFT will be removed from the Accounting File before transmission. Option "1" corrects the transaction, but the original EFT will not be removed and must be sent to the producer.

If option "1" was used, call the National Help Desk for assistance.

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### B

#### Check Is Available

For the condition when an LDP payment was processed by check and an error is later discovered, but **before** the check is released to the producer (meaning the check to cancel is "available"), **County Offices shall not use option "1"**, "Modify the initial LDP transaction and remove any subsequent transactions". Until the system is modified, County Offices **shall use option 2**, "Remove the initial LDP transaction and all subsequent transactions".

Option "2" totally removes a transaction. When the user indicates the check is available, the check will be removed from the Accounting file and no receivable will be created. Option "1" corrects LDP, but the original check will not be removed and other corrective action is necessary.

If option "1" was used, call the National Help Desk for assistance.

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